

**GREATER SUDBURY POLICE SERVICES BOARD MEETING**  
**Wednesday, December 11, 2024 – 10:00 A.M.**  
**Council Chambers, Tom Davies Square/ZOOM**

**PUBLIC MINUTES**

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**Present:**

Al Sizer, Chair  
Gerry Loughheed, Jr., Vice Chair  
Paul Lefebvre, Member  
Krista Fortier, Member  
Shawn Poland, Member  
Matthew Gaten, Board Administrator

**Regrets:**

Tom Gervais, Police Services Advisor, Inspectorate of Policing

**Staff:**

Sara Cunningham, Chief of Police  
Natalie Hiltz, Deputy Chief of Police

**Staff on Hand:**

Marc Brunette, Inspector – Strategic Operations  
Chris Brown, Inspector – Patrol Operations  
Robert Norman, Inspector – Integrated Operations  
Dan Despatie, Inspector – Specialized Operations  
Holly Bilodeau, Manager of Human Resources and Professional Development (Zoom)  
Andrea Savage, Manager of Emergency Communications (Zoom)  
Nathan Dokis, Manager of CIT  
Kaitlyn Dunn, Corporate Communications Supervisor

**Guests:**

PM (Zoom)

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**News Media:**

Tyler Clarke – Sudbury.com

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**Motion to Meet IN CAMERA – 9:00 a.m.**

(2024-195) FORTIER – SIZER: THAT the Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pursuant to Section 44 (2) of the *Community Safety and Policing Act*.

CARRIED

## **Roll Call**

Attendance taken.

## **Declarations of Conflict of Interest**

None.

## **Land Acknowledgement**

Chair Sizer read the Board's Land Acknowledgement:

*The Greater Sudbury Police Service strives to build positive and respectful relationships with the original inhabitants of this land including First Nations peoples, Métis peoples and Inuit.*

*It is in this spirit that we, as a Service, honour and acknowledge that we serve in this land that is cared for from time immemorial by the Anishnawbek people of the Three Fires Confederacy.*

*We further acknowledge this land as "The Dish With One Spoon," and the Robinson-Huron Treaty region. In peace, our first duty.*

## **Matters Arising from In Camera Session – 10:10 A.M.**

At today's closed meeting, the board dealt with the following matters: discussing/approving confidential matters pursuant to Section 44 (2) of the CSPA.

## **CONSENT AGENDA**

(2024-198) POLAND – LEFEBVRE: THAT the Greater Sudbury Police Service Board receives and/or approves Consent Agenda items 6.1-6.8.

CARRIED

Member Poland pulls the OAPSB Fall Conference report and asks if the presentations are available for the Board's review. Board Administrator Gatien notes that the presentations are still to be posted and will be shared when available.

Vice Chair Lougheed pulls the Staffing Report and asks the Chief if the Service is on track with hiring new staff? Chief Cunningham confirms yes.

**Adoption of Minutes – November 20, 2024**

(2024-199) POLAND – LEFEBVRE: THAT the Greater Sudbury Police Service Board minutes of November 20, 2024, be adopted as circulated and read.

CARRIED

**Accept Consent and Discussion Agenda – December 11, 2024**

(2024-200) POLAND – LEFEBVRE: THAT the Greater Sudbury Police Service Board approves and receives the Consent and Discussion Agenda items for the December 11, 2024, meeting as distributed.

CARRIED

**Board Directions to the Chief**

Report circulated for information.

**Staffing and Deployment Update**

Report circulated for information.

(2024-201) POLAND – LEFEBVRE: THAT the Greater Sudbury Police Service Board, in accordance with Section 37(1)(b) of the *Community Safety and Policing Act*, hereby receives notice of the hiring of the following members:

<b>Name:</b>	<b>Start Date:</b>	<b>Position:</b>
Dicaire, Sandra	12-November-24	Temporary Part-Time Professional Standards Assistant
Davidson, Justin	15-November-24	Temporary Full-Time Facilities Coordinator
Joshi, Amit	21- November-24	Cadet
Shabbir, Faizan	21- November-24	Cadet
Maki, Tyler	21- November-24	Cadet
Singh, Surinderjy	21- November-24	Cadet

CARRIED

## 2023-2024 Continuing Education Report

Report circulated for information.

(2024-202) POLAND – LEFEBVRE: THAT the Greater Sudbury Police Services Board receive the 2023-2024 Continuing Education Tuition Reimbursement report for information.

CARRIED

## OAPSB Fall Conference Debrief

Report circulated for information.

## 2025 Board Meeting Schedule Reminder

Report circulated for information. The Board decided to due to scheduling it would not hold meetings in February and November in 2025.

## Board Correspondence

Report circulated for information.

## DISCUSSION AGENDA

### 2025 Fee Schedule

Vice Chair Lougheed inquires about the Paid Duty rate. Chief Cunningham notes these rates are set in collective bargaining.

(2024-203) POLAND – LOUGHEED: THAT the Greater Sudbury Police Services Board approves the amendments to 'Schedule A' of By-Law 2009-3 as attached, increasing fees currently charged for services by 3% effective January 1, 2025; and further

THAT the Fee Schedule be amended to remove the following fees in the Schedule; and further

Digital Fingerprints (Employment/Immigration)	\$69.00
Recordings – Additional Cost per Recording	\$61.00
MVCR – Additional Information Contained on Report Back	\$34.00

THAT the Fee Schedule be amended to reduce the following fee in the Schedule; and further

Criminal Record Checks	Current Fee	Proposed Fee
Record Suspension, Local Police Record Check	\$72.00	\$43.00

THAT the Fee Schedule be amended to add the following fee in the Schedule; and further

Access to Information Requests	Proposed Fee
Body Worn Camera/In Car Camera Video Footage	\$75.00

THAT these amendments also include the changes to the paid duty rates in accordance with the By-law and shall be adjusted at such time rates are negotiated with the Sudbury Police Association.

CARRIED

### **2025 Board Presentation Discussion**

Chief Cunningham reviewed this report for the Board. Vice Chair Lougheed thanks the Chief and staff for presentations this past year. Asks that a presentation reviewing the court process be part of 2025 schedule. A presentation schedule using the suggestions made during today's meeting and in the report will be developed.

Also noted that the Board will cancel its February and November meetings for 2025.

### **Verbal Report-Back: New Case Management Process**

Inspector Despatie was asked by Chief Cunningham to provide the Board with an update on the new case management process:

- A new case management process has recently been implemented; we are three weeks in
- Insp. Despatie will provide a further update later in the new year in 2025
- In the last 3 years brought just over 13,000 cases have gone to court, which is just over 4,000 a year
- In November 2023 the MAG and Ontario Court of Justice came out with three recommendations based on the R. vs. Jordan decision:

- The timeline from information being sworn-in to trial must be complete in 15 months
- The time from information being sworn-in to the time there is another form of resolution or a trial date set is 6 months
- Transitional cases that are still in process from court COVID restriction are to be completed in 15 months. This has not been achieved yet.
- To address these new requirements GSPS has made a case management disclosure unit to make sure we get disclosure to the Crown in a complete, timely, and accurate fashion
- We are leveraging frontline supervisors who are feeding things in a new fashion to the Crown to ensure things are not missing when needed when case goes to court
- GSPS is looking forward to the results in the new year

### **Donations Reserve Trust Fund Report**

Chief Cunningham reviewed this report.

(2024-204) FORTIER – LOUGHEED: THAT the Board approve the following donation with funds drawn from the Donations Reserve Trust Fund:

\$500 in support of the GSPS Ladies Hockey Team “Sudbury Cruisers”

CARRIED

### **Report from the Chief**

The Chief’s Report was circulated in advance of the meeting. Chief Cunningham and Deputy Chief Hiltz highlighted several activities of the Service throughout November and early December.

- We continue to have members putting in work through all divisions addressing and supporting IPV calls
- The Service has partnered with Garage 529, a service that allows bike owners to register bikes and assigns a serial number to bike
- DC Hiltz notes our CopLogic service has been seen as a leader in the province, other Services have come to see how this works. DC Hiltz commends the work of the team that manage those reports and calls.

## **New Business**

None.

## **Directions to the Chief**

(2024-205) FORTIER – LOUGHEED: THAT the Board request the Chief prepare the following:

- a Courts Process/Bail Safety Presentation will be part of the 2025 schedule
- moving forward, Chief's Reports will have a further breakdown of EMS Assist calls, noting reasons, repeat calls, etc.

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## **Date of Next Meeting**

January 22, 2025

## **Adjournment**

(2024-206) FORTIER – LEFEBVRE: THAT this meeting be adjourned.

CARRIED